

# GLENURQUHART CARE PROJECT

Scottish Charity SC023575 Company no. 157417



## MINUTES OF 19<sup>TH</sup> OPEN & ANNUAL GENERAL MEETING held at THE GLENURQUHART CENTRE, DRUMNADROCHIT THURSDAY, 11 DECEMBER 2014 AT 5 PM

### 1. PRESENT

**Members inc. Director/Trustees :** Clare Dixon-Carter, Neil MacInnes, Edward Redmond, Sandy Whyte, David Fraser, Alan Bell, Jan Bell, Heather Redmond, **(Patron)** Dr Joanne Sutherland

**Staff:** Carolanne Mainland, Kirsty Wilson

**Friends, Centre Clients, Guests:** Pam Lucas, Tom Cabe, Isobel Fairclough, Cllr Hamish Wood , Jane Cardew

### 2. APOLOGIES

Dianne Fraser, Vanessa Ferguson, Carol S (Age Scotland), Bill Alexander (NHS), Brian Robertson, Jo Adams, Joyce Thompson,, Cllr Margaret Davidson, Sheila Lumsden, Christine Hart

Neil gave a brief reminder/introduction to the Glenurquhart Care Project as a community-owned charity company, and its history since 1995. He urged new volunteers with appropriate skills to offer them to the Board if we are to develop new projects.

### 3. VICE-CONVENER'S ADDRESS (Summary)

Edward welcomed everyone and gave Convener Dianne's apologies and warm wishes, being away overseas.

\*He believed we should remind ourselves annually, why we are here, what we try to achieve, how are we graded, and what else can we do. The Centre opened 14 years ago we have not stood still.

\*In the last 2 years the Home Care service has been established developing clear GCP, not minimum, standards. This year's inspection achieved two level 6 and one level 5 - top grade results. Today we work with even higher standards, recently installed and improved systems, and growth capacity to meet expanding needs. For this we thank Elaine and Val who began it and Carolanne and Val who improve and continue it.

\*Elaine Fraser's resignation earlier this year could have been disastrous. For many she was GCP. She had established and maintained our reputation for high professional standards, for which we are extremely grateful.

\*From a field of well qualified candidates, we are fortunate that Carolanne Mainland emerged as our unanimous choice for new Manager. We believe our good short leet of candidates resulted from our outstanding Care reputation.

\*We have invested in the recruitment and training of excellent staff , and the Board cannot thank them enough for their commitment. Therefore, although watching our costs like hawks, we have put all our staff on at least the Living Wage, not the minimum wage.

\*GCP fortunately attracts many Volunteers assisting our professional staff.

\*We must remember this is a Community developed and led project, as the Scottish Government encourages.

\*We have worked with NHS as they take over their Adult Social Care role from Highland Council, and thank Brian Robertson with whom we have worked well. We wish him well in retirement. We are glad to have developed good working relationships with new NHS colleagues John Pierre Sieczkarek and Donellan Mackenzie.

\*We have truly helpful and useful contacts with Glenurquhart High School, including volunteer pupils working with staff and Service Users, and one helping us to keep uptodate with IT.

\*As a Charity we need all funds we can raise. With my business man's hat, I ask whether our 'market' is growing? This is the elderly needing care, who are a growing section of our community. We are truly appreciative, and thank our 'Friends of the Glenurquhart Centre' for their great work in fundraising for so many 'extras' appreciated by Service Users

What of the future?

\*David Fraser will speak of joint work with the local Medical community regarding the new Medical Centre and other developments.

\*Just over two years ago Dr James McLardy held a very well attended Public Meeting in Beaulieu. Many people spoke, including Elaine Fraser and I, about the history of the Glenurquhart Care Project. From that grew the Beaulieu & District Care Project, including a Strathglass overlap with us. It is now a Charity/SCIO with many activities - Monday Lunch, Entertainment Club, Community Transport, Kirkhill/Kiltarlity/Kilmorack teas, Walking Groups, and a recent popular Man's Shed. GCP are already working with them as we share Beaulieu area Service Users and, when they receive a new Minibus in Spring, we hope for closer cooperation .

\*GCP will continue to develop and train staff to the highest professional standards, and work with NHS to keep as many people out of hospital, and in their homes, as long as possible. We are told there is currently no Bed Blocking in our area, which meets our aims. We will not stand still.

\*Dianne Fraser leads our Board very professionally, which we trust she will continue to do. However, we seek new Board members who can bring to our work appropriate professional skills. Do please let us know if you can.

On behalf of the Board may I thank everyone for their help, particularly those here today and those whom you represent.

There were no Questions

#### **4. PROGRESS REPORTS by David Fraser**

##### **a. MEDICAL CENTRE**

The Contract is signed with M M Miller for work to start on 12th January, and completion due by December 2015.

The Pharmacy and Dental Practice have submitted planning applications for adjacent premises. The Centre is much bigger than the existing surgery but includes bases for Social Services, Child Care, and other services. It allows the NHS, Social Work and GCP to co-ordinate, extending much of what is already happening.

##### **b. HOUSING DEVELOPMENT**

Loch Ness Homes Application is now recommended for approval subject to over 30 conditions, which must be committed to 8 weeks from now.

The first phase would be for 20 affordable housing units.

The Planners have not yet said if the amenity housing submissions are acceptable.

The main road roundabout is now approved.

GCP expect to explore mutual development of 12 amenity houses adjacent to our Centre. These may include provision for respite care.

Neil M noted GCP Board's need for extra voluntary skills/support if GCP is to proceed with a joint amenity housing development.

Q. (Alan Bell) How many accesses would there be from the A82? Will the roundabout be adequate?

A. Only 1 access. Transport Scotland will let the 40mph zone become 30mph after the development is under way.

Hamish W noted that David has had a major achievement with his vision for this project. He and his team are due all credit.

Edward R underlined the good relationship between the medical professionals here.

Q. (Sandy W) Is a Co-op possible on the site?

A. Though unconfirmed, Scotmed might move from their present site.

## **5. MANAGER REPORT**

Carolanne thanked GCP for her appointment in May. It has been very busy, and an Inspection is expected soon. My thanks to Elaine for giving me a good foundation and much help. I did a review of both our Services, which achieving its aims in 6 months with new staff shifts, contracts etc, and in more consistency of operations. A recent review is coming out well. There was a November review of Day Care with the NHS. The service is no longer 'come along' as all Users must be assessed.

The Care at Home and Day Care contracts are both due for March renewal. I am presenting at NHS's 'Reaching High' showcase event in January which should be good for GCP. The volunteer Transport Scheme is developing and we watch Beaulieu DCP's success with theirs.

Thank you to the staff for handling the big change process so well, and to the Board for their recognition and sympathy.

## **6. AGM BUSINESS**

### **a. MINUTES OF 18th AGM 30<sup>th</sup> Jan 2013 and Matters Arising**

The Minutes were agreed, for signing by the vice-Convenor  
There were no Matters Arising from them

### **b. DIRECTORS REPORT AND 2014 AUDITED ACCOUNTS**

A summary was available, and the full Report/Accounts can be requested.

### **c. RE-APPOINTMENT/APPOINTMENT OF DIRECTOR/TRUSTEES**

(i) 4 of the existing GCP Director/Trustees continue their terms- Dianne Fraser, Neil MacInnes, Vanessa Ferguson, Edward Redmond. Shona MacCorquodale resigned in May 2014.

(iii) Clare Dixon-Carter retired as a Director, being the longest-serving, and was proposed for re-appointment [Resolution under M&A C112]. GCP Members approved the re-appointments.

(iv) There remain 2 Director/Trustee vacancies.

### **d. APPOINTMENT OF AUDITORS**

Current auditors Johnston Carmichael were willing to continue and it was agreed they be re-appointed.

Clare thanked our Patron Dr Jo Sutherland for her great work for the Centre. Jo is happy to continue.

## **7. ANY OTHER BUSINESS**